



**KENT COUNTY BOARD OF PUBLIC WORKS**

**February 6, 2020**

**8:30 AM**

**Earl G. Woodworth Building  
Meeting Room Chambers  
1500 Scribner Avenue NW  
Grand Rapids, Michigan 49504**

**MEMBERS PRESENT:** Commissioner Brieve, Vonk, Janes, Skaggs, Yonker, Bulkowski, Antor

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Darwin Baas, Director; Kimberly Williams, Finance Division Director; Alisha Barber, Office Manager; Paul Smith, WTE Operations Manager; Nic VanderVinne, Resource Recovery and Recycling Manager; Dan Rose, Solid Waste Operations Manager; Molly Sherwood, Environmental Compliance Manager; Katelynn Nettler, Resource Recovery Specialist; Craig Paull, Assistant Corporate Counsel II; Stephanie Lee, Risk Manager; John Van Tholen, Van Tholen & Associates;

I. Call to Order

Meeting called to order at 8:30 a.m. by Chair Emily Brieve.

II. Consent Agenda

- A. Review and Approval of Minutes
- B. Approval of Monetary Outlays

**Motion**

It was moved by Commissioner Skaggs and seconded by Commissioner Janes to approve the Consent Agenda.

Motion carried unanimously.

### III. Solid Waste Operations

#### A. South Kent Landfill Billboard Lease – AR

Director Baas reviewed the action request. Kent County acquired expansion property for the South Kent landfill in 2013. At the time of the acquisition, Wolverine Sign Works had a lease arrangement with the prior owner for a billboard on part of that property. That billboard is viewable from the US-131 expressway.

It recently came to the Department's attention that the lease with Wolverine Sign Works had expired and the company was making no payments to the Department for use of the property.

The Department and Wolverine Sign Works have reached an agreement whereby the company will pay the Department \$1200 per year in arrears for the years 2013 through 2019 and will lease the property from the Department for a five-year term beginning in 2020 for \$1500 per year.

MCL 123.744 (County Department and Board of Public Works, PA 185 of 1957 as amended) authorizes the board of a county department of public works to lease property that is part of a refuse system.

The lease agreement will be reviewed and approved by Corporate Counsel prior to its execution by the Director.

#### **Motion**

It was moved by Commissioner Janes and seconded by Commissioner Bulkowski to authorize the Director to sign a lease agreement with Wolverine Sign Works for an existing billboard sign on South Kent Landfill expansion property.

Motion carried unanimously.

### IV. Waste-to-Energy Facility Operations

#### A. WTE Insurance Coverage – AR

Director Baas reviewed the action request. The WTE property and general liability insurance renewals were solicited through Kent County Fiscal Services for 2020 coverage. Included in the packet are the summaries and recommendations from Fiscal Services and Risk Management.

The 2019 property insurance premium through Arthur J. Gallagher, with American Insurance Company (ACE), was \$239,043 and the 2020 premium is \$273,846, a 15% increase. This increase is predominately due to the premium rate increase, but also relates to the increase in the total insured value (TIV).

It is recommended to renew the general liability insurance through Arthur J. Gallagher with Chubb and excess liability with Chubb and Scottsdale Insurance. The premium for liability coverage is an increase from last year of 6% from \$155,103 to \$164,914.

The combined 2020 property and general liability premium costs of \$438,760 include \$12,500 a property liability premium for the Fallasburg Dam Spillway. This premium will be invoiced separately and paid through Kent County's general insurance fund. The effective date of the insurance policies is March 1, 2020.

**Motion**

It was moved by Commissioner Vonk and seconded by Commissioner Skaggs to authorize the Director to acquire insurance coverage for the WTE facility and the Fallsburg Dam Spillway through Arthur J. Gallagher for property insurance at a premium of \$273,846 and general liability insurance at a premium of \$164,914.

Motion carried unanimously.

V. Director's Report

A. 2019 Recycling Report

Director Baas discussed the 2019 Annual Recycling Report handout. The report provides a high-level overview of processed tonnage, general description of tonnage amount and tonnage type. A snapshot of how the Recycling & Education Center is doing and how it is servicing the community.

B. REC – Paper Screens Replacement Schedule

Director Baas discussed the Paper Screens Replacement starting on Monday, February 24, 2020. The Recycling and Education Facility will reopen for collection on March 16, 2020.

VI. Public Comment/Miscellaneous

Commissioner Vonk asked for an update on tonnage by site and if we are in good financial standing. Director Baas confirmed the good financial standing and a report will be provided in April.

VII. Adjournment

The meeting was adjourned at 9:00 a.m.