



KENT COUNTY BOARD OF PUBLIC WORKS

October 3, 2019

8:30 AM

**Earl G. Woodworth Building
Meeting Room Chambers
1500 Scribner Avenue NW
Grand Rapids, Michigan 49504**

MEMBERS PRESENT: Commissioner Vonk, Brieve, Yonker, Janes, Bulkowski, Antor, Skaggs

MEMBERS ABSENT:

OTHERS PRESENT: Darwin Baas, Director; Kimberly Williams, Finance Division Director; Alisha Barber, Office Administrator; Paul Smith, WTE Operations Manager; Nic VanderVinne, Resource Recovery and Recycling Manager; Kristen Wieland, Marketing & Communications Manager; Katelynn Nettler, Resource Recovery Specialist; Molly Sherwood, Environmental Compliance Manager; Dan Rose, Solid Waste Operations Manager; Craig Paull, Assistant Corporate Counsel II; Calvin Brinks, Purchasing/Fleet Services Manager; John Van Tholen, Granger; James Hurt, City of Grand Rapids; Tim Mroz, The Right Place; Steve Faber, Byrum & Fisk Communications; Rick Chapla, RC Consulting

I. Call to Order

Chairman Vonk called the meeting to order at 8:31 a.m.

II. Consent Agenda

- A. Review and Approval of Minutes
- B. Approval of Monetary Outlays

Motion

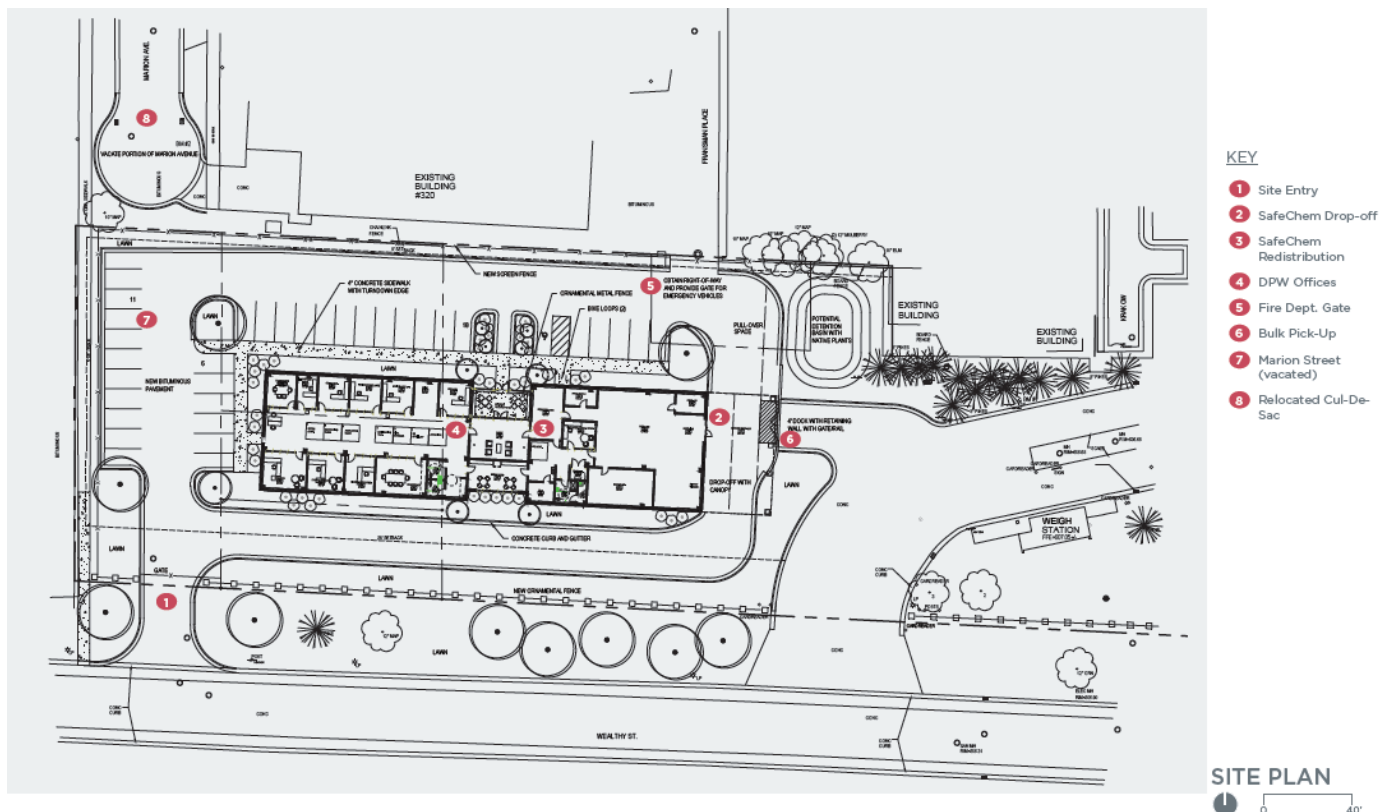
It was moved by Commissioner Janes and seconded by Commissioner Brieve to approve the Consent Agenda.

Motion carried unanimously.

III. Administration

A. DPW Administration Office/SafeChem Facility Overview

Director Baas presented and discussed the DPW Administration Office and SafeChem Facility.



B. Sustainable Business Park Update

Director Baas, Tim Mroz from The Right Place and Rick Chapla from RC Consulting discussed the Sustainable Business Park Update. Here are some highlights:

- In March of 2019, The Right Placed joined the Business Development Team. The team consist of:
 - Director Baas
 - Dan Rose, Solid Waste Operations Manager
 - Kristen Wieland, Marketing & Communications Manager
 - Ryan Musk from Fishbeck
 - Jennifer Porter from GBB
 - Steve Faber from Byrum & Fisk Communications
 - Tim Mroz from The Right Place
 - Rick Chapla from RC Consulting

- The Business Development Team is focused on two parallel paths: 1. Business Development and 2. Infrastructure Development. Over the last year, we have been validating technologies, meeting with respective tenants, working with the Michigan Economic Development Corporation on a site readiness grant and meeting with legislators and facilitating conversations with local elected public officials. Also, we've been organizing meeting around infrastructure, local roads, utilities and site development work. The Grant will be used to identify environmental sensitive areas on the property, i.e. wetlands.
- The Sustainable Business Park project was included by the West Michigan Regional Planning Commission Development into an Economical and Community Development Strategy. This is a necessary step to obtain eligibility for Federal Economical Development funding.
- The team is meeting next week to discuss the need for local coordination on roads and providing utilities to the property.
- There are over 10 active companies that have expressed interest in the Sustainable Business Park, domestic and internationally. These companies will fall into three categories: 1. Fuel Based, 2. Energy Based and 3. Recycled Products.
- Last month, a detailed questionnaire went out to these companies. The information collected will provide infrastructure needs.

IV. Solid Waste Operations

A. South Kent Landfill Excavation Contract – AR

Director Baas reviewed the action request. Staff is requesting a final, 1-year extension of the South Kent Landfill Earthwork Contract with Oetman Excavating. Oetman Excavating has agreed to continue with the 2017 rates schedule established in their bid received October 28, 2016 by the Kent County Purchasing Division under Bid Solicitation 1860 that provided an initial 1-year contract with two 1-year renewal options.

Work involves excavation of future municipal solid waste cells, providing soils for daily cover to the working face, stockpiling material, placement of intermediate cover and placement of final cover along with hourly work such as soil erosion and sedimentation control, ditch cleaning and storm water pipeline installation. The unit price contract is estimated to be \$700,000 in 2020.

Over the past three years, Oetman Excavating has provided operators and equipment to meet daily needs at the South Kent Landfill and by mutual agreement the DPW and Oetman seek approval for an additional 1-year extension. Benefits for this extension include continuity of work on site and favorable unit pricing provided in the agreement with Oetman.

Motion

It was moved by Commissioner Janes and seconded by Commissioner Brieve to extend the South Kent Landfill Earthwork Contract with Oetman Excavating, LLC in the amount, not to exceed \$700,000 with 2017-unit prices.

Motion carried unanimously.

B. North Kent Transfer Trailer – AR

Director Baas reviewed the action request. The North Kent Transfer Station utilizes twelve transfer trailers to move municipal solid waste and recyclables from the transfer station. With an anticipated trailer life span of ten years, the fleet is evaluated yearly to determine replacement needs resulting in the need to replace one trailer.

The new transfer trailer will replace the existing trailer (Model Year 2006) that has reached the end of useful life. Kent County Purchasing will assist with disposition of the old trailer in accordance with Purchasing policy and procedures.

Spector Manufacturing was the sole respondent to the March 2019 Request for Proposal #3618 issued through the Kent County Purchasing Department. Spector will honor the quoted price from March. Spector has built the majority of the trailers in the DPW fleet, have proven to hold up well and customized to our application over the years. Staff recommends purchase of one (1) steel closed top transfer trailer for \$120,936 from Spector Manufacturing of Saint Clair, PA.

Replacement of one (1) trailer is approved in the 2019 CIP budget.

Motion

It was moved by Commissioner Brieve and seconded by Commissioner Janes to purchase one (1) transfer trailer from Spector Manufacturing and authorize the Director to execute procurement documents in the amount not to exceed \$120,936.

Motion carried unanimously.

V. Director's Report

Director Baas provided a brief update:

- A copy of the 2020 Kent County Board of Public Works Schedule was provided.
- DPW is providing educational opportunities:
 - Field Trips – Tour the Recycling & Education Center, South Kent Landfill, or Waste-to-Energy Facility. Tours are free and accommodate up to 50 Visitors.
 - Bus Grants – Does your school lack buses for field trips? Apply for a bus grant today! Fall application deadline: October 1st and Spring application deadline: January 31st.
 - Michigan Green School Program – Become recognized throughout Michigan for your sustainability efforts. Application deadline March 1st.
 - Presentations – Can't make it to our facilities? We'll bring the learning to you!

- Rentals – Rent bins for special events. Borrow EcoKits to teach lessons in your classroom.

Kristen Wieland, Marketing & Communication Manager discussed the two events on October 21, 2019 at the Recycling and Education Center. The first event is a press event announcing the three grants DPW received, 10:30 am to 10:50 am. The second event is a market development workshop, 11:00 am to 1:00 pm.

VI. Public Comment/Miscellaneous

Commissioner Brieve discussed the first Sustainable Business Park Advisory Committee Meeting. The community members were pleased to see a business park instead of additional landfill space.

Commissioner Skaggs asked about the Recycling Work Sessions. With the scheduling conflicts, Commissioner Vonk discussed the possibility of a meeting following the DPW Board Meeting in December.

VII. Adjournment

The meeting adjourned at 9:52 a.m.