



**KENT COUNTY BOARD OF PUBLIC WORKS**

**January 24, 2018**

**9:30 AM**

**(Following the Board of Commissioners Meeting)**

**Kent County Administration Building  
Board Room, 3<sup>rd</sup> Floor  
300 Monroe Avenue  
Grand Rapids, MI 49503**

**MEMBERS PRESENT:** Commissioner Vonk, Bulkowski, Brieve, Skaggs, Yonker

**MEMBERS ABSENT:** Commissioner Morren, Koorndyk

**OTHERS PRESENT:** Darwin Baas, Director; Kimberly Williams, Finance Division Director; Alisha Barber, Office Manager; Paul Smith, WTE Operations Manager; Molly Sherwood, Environmental Compliance Manager; Nic VanderVinne, Resource Recovery and Recycling Manager; Dan Rose, Solid Waste Operations Manager; Calvin Brinks, Purchasing/Fleet Services Manager; John Van Tholen, Sales & Community Representative at Granger

**I. Call to Order**

Chairman Vonk called the meeting to order at 8:50 a.m.

**II. Election of Officers**

**A. Election of Chairman (Resolution 1-18)**

Commissioner Brieve moved the adoption of the following resolution which motion was supported by Commissioner Yonker.

BE IT RESOLVED that Commissioner Vonk is elected Chairperson of the Kent County Board of Public Works for the calendar year 2018.

The resolution was adopted with the following vote:

**YEAS:** Commissioners Vonk, Brieve, Bulkowski, Yonker

**ABSENT:** Commissioners Skaggs, Koorndyk

**NAYS:** None

Commissioner Vonk chaired the remainder of the meeting and opened the floor for nominations for Vice Chair.

B. Election of Vice Chairman (Resolution 2-18)

Commissioner Brieve moved the adoption of the following resolution which motion was supported by Commissioner Bulkowski.

BE IT RESOLVED that Commissioner Koorndyk is elected Vice Chairperson of the Kent County Board of Public Works for the calendar year 2018.

The resolution was adopted with the following vote:

**YEAS:** Commissioners Vonk, Brieve, Yonker, Bulkowski

**ABSENT:** Commissioners Skaggs, Koorndyk

**NAYS:** None

Commissioner Vonk chaired the remainder of the meeting and opened the floor for nominations for Vice Chair.

C. Election of Secretary (Resolution 3-18)

Commissioner Brieve moved the adoption of the following resolution which motion was supported by Commissioner Bulkowski.

BE IT RESOLVED that Commissioner Yonker is elected Secretary of the Kent County Board of Public Works for the calendar year 2018.

The resolution was adopted with the following vote:

**YEAS:** Commissioners Vonk, Brieve, Yonker, Bulkowski

**ABSENT:** Commissioners Skaggs, Koorndyk

**NAYS:** None

Commissioner Vonk chaired the remainder of the meeting and opened the floor for nominations for Vice Chair.

**D. Election of Deputy Secretary (Resolution 4-18)**

Commissioner Brieve moved the adoption of the following resolution which motion was supported by Commissioner Yonker.

BE IT RESOLVED that Darwin Baas is elected Deputy Secretary of the Kent County Board of Public Works for the calendar year 2018.

The resolution was adopted with the following vote:

**YEAS:** Commissioners Vonk, Brieve, Yonker, Bulkowski

**ABSENT:** Commissioners Skaggs, Koorndyk

**NAYS:** None

Commissioner Vonk chaired the remainder of the meeting and opened the floor for nominations for Vice Chair.

**III. Review and Approval of Minutes**

**Motion**

It was moved by Commissioner Brieve and seconded by Commissioner Yonker to approve December 7, 2017 minutes.

Motion carried unanimously.

**IV. Public Comment**

None.

**V. Approval of Monetary Outlays**

**Motion**

It was moved by Commissioner Brieve and seconded by Commissioner Yonker to approve the Monetary Outlays.

Motion carried unanimously.

**V. Director's Report**

**A. MPSC Ruling – Avoided Cost Case #18090**

Director Baas discussed the MPSC ruling from November. There has been a soluble of appeals to the Public Service Commission and to the Michigan Court of Appeals. In addition, we are preparing for legislation.

**B. Kentwood Landfill Methane Migration**

Director Baas discussed the extraction wells and second flare activation. It's collecting and destroying the methane gas that has been migrating. It will take time to for it to become effective.

**C. Carton Processing at the REC**

Director Baas discussed the collection of cartons at the Recycling & Education Center. The residents are hearing the message and placing cartons in their recycling bins. The equipment is sorting the products appropriately.

**D. 2018 Strategic Initiatives**

Director Baas discussed creating a draft document of our visioning for the next year and including a projection for the next five years. This will be provided to the Commissioners in February for review and the opportunity to provide updates.

**VI. Miscellaneous**

None.

**VII. Adjournment**

The meeting was adjourned at 9:40 a.m.