



**KENT COUNTY  
DEPARTMENT OF  
PUBLIC WORKS**

## EMERGENCY CLOSURE CONTACT APPLICATION

In the event of an emergency closure at any Kent County Department of Public Works facility, we have implemented a system to notify your organization. To receive site closure notifications, please complete this form and email, fax, or mail to:

Attn: Alisha Barber  
 Kent County DPW  
 P.O. Box 2504  
 Grand Rapids, MI 49501  
 Email: [alisha.barber@kentcountymi.gov](mailto:alisha.barber@kentcountymi.gov)  
 Fax: 616-632-7925

**Company Information**

|                |                |          |
|----------------|----------------|----------|
| Business Name  | Account Number |          |
| Street Address |                |          |
| City           | State          | Zip Code |

**Emergency Contact – Please Print Name**

**Please select one (1) option. Multiple options selected will result in multiple notifications.**

|  |  |
|--|--|
| <b>Option 1</b><br>Email Address       | List Email Address.                        |
| <b>Option 2</b><br>Text to Cell Phone. | List Cell Phone Number with Area Code.     |
| <b>Option 3</b><br>Call to Cell Phone. | List Cell Phone Number with Area Code.     |
| <b>Option 4</b><br>Call to Landline.   | List Landline Phone Number with Area Code. |

**Signature** \_\_\_\_\_

**Print Name** \_\_\_\_\_

**Date** \_\_\_\_\_